

Tracey Heaney

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Hobe Sound, Florida & Greenville, South Carolina

Objective: I am seeking a full time or contractual corporate flight attendant position with an organization seeking an extraordinary individual dedicated to providing the most efficient, discreet and highest level of first class service.

Qualifications:

- *Extensive business and event planning operations experience
- *Skilled in motivation and interacting with the public
- *Disciplined and well-organized work habits, with the ability to function smoothly in pressure situations
- *Capable and flexible self-starter

Certifications: **Beyond and Above Corporate Flight Attendant Training Ft. Lauderdale, Florida**
July 2007

- *Certified FAR Parts 91,125,135
- *Aero Service Aviation Center & Emergency Training and Crew Resource Management Training
- *American Red Cross Certified: CPR, First Aid, AED and BBP
- *Certified Combative Self-Defense Training and Security
- *Certified Corporate Specific Catering and In-Flight Culinary Service Training
- *Fire Safety and Firefighting Control

The Ritz Carlton-Hotel Company L.L.C
Leadership Orientation

March 2002

Employment: 2004 to Present ***Estate Manager***
Paraffin Companies
Jupiter Island, Florida &
Nantucket, Massachusetts

2002-2004 ***Owner/Innkeeper***
The Inn On Park Street
Bed and Breakfast
Brandon, Vermont

2000-2002 ***Wedding Coordinator/Catering Manager***
The Ritz-Carlton, St. Thomas US Virgin Islands

1997-2000 ***Owner/Stylist***
Galleria Salon & Day Spa
Laconia, New Hampshire

1996-1997 ***Stylist***
Style of Boston
Laconia, New Hampshire